



CSC-CO BIDS AND AWARDS COMMITTEE (BAC)

**RECOMMENDING THE AWARD OF CONTRACT TO
M.L. GERALDO PLANTS TRADING FOR THE SUPPLY, DELIVERY, AND PLANTING OF
VARIOUS PLANTS FOR THE REHABILITATION OF THE LANDSCAPE IN FRONT OF
CSC MAIN BUILDING AND TWO (2) AREAS BESIDE THE FLAG POLE UNDER
ABSTRACT OF QUOTATIONS NO. 2023-210 - NEGOTIATED PROCUREMENT –
SMALL VALUE PROCUREMENT (NP-SVP)**

BAC RESOLUTION No. 2023-210 (AMP)

WHEREAS, the Civil Service Commission-Office for Financial and Assets Management-Building and Grounds Management Division (CSC-OFAM-BGMD) submitted to OFAM-Procurement Management Division (OFAM-PMD) a Purchase Request (PR) which was later numbered as PR No. 2023-04-0504 for the **Supply, Delivery, and Planting of Various Plants for the Rehabilitation of the Landscape in front of the CSC Main Building and Two (2) Areas Beside the Flag Pole** under the mode of procurement **Negotiated Procurement-Small Value Procurement (NP-SVP)**, with an Approved Budget for the Contract (ABC) amounting to Six Hundred Four Thousand Eight Hundred Pesos (Php604,800.00). The Technical Specifications (TS), Certificate of Availability of Funds (CAF) No. 2023-05-077, and Supplemental Project Procurement Management Plan (SPPMP) were likewise submitted. Copies of said PR, TS, CAF, and SPPMP are attached and marked as **Annexes “A”, “B”, “C”, and “D”**, respectively, and are made as integral parts hereof;

WHEREAS, the said procurement item is not included in the 2023 Annual Procurement Plan (APP); hence, to support the procurement, OFAM-BGMD submitted the corresponding Supplemental Project Procurement Management Plan (SPPMP) indicating NP-SVP as the modality of procurement.

WHEREAS, on 22 September 2023, the Supplemental 2023 APP (SAPP) and BAC Resolution No. 2023-059 for the project were approved by the HoPE through the recommendation of the BAC. Copies of said SAPP and BAC Resolution are attached and marked as **Annexes “E” and “F”**, respectively, and are made as integral parts hereof;

WHEREAS, under the NP-SVP of Annex “H” of the 2016 Revised Implementing Rules and Regulations (RIRR) of the Republic Act (R.A.) o.. 9184 or the Government Procurement Reform Act reads: *“The BAC shall prepare and send RFQs/RFPs to at least three (3) suppliers, contractors or consultants of known qualifications. This, notwithstanding, those who responded through any of the required postings shall be allowed to participate. Receipt of at least one (1) quotation is sufficient to proceed with the evaluation thereof.”*;

WHEREAS, the CSC Bids and Awards Committee (BAC), through the BAC Secretariat, posted a Request for Quotation (RFQ) No. 2023-210 NP-SVP at the Philippine Government Electronic Procurement System (PhilGEPS), CSC Website and conspicuous places within CSC premises starting 27 September 2023. The RFQ and proof of postings are attached and marked as **Annexes “G”, “H”, “I” and “J”**, respectively, and are made as integral parts hereof;

WHEREAS, the BAC Secretariat conducted a canvass of price quotations by sending RFQ No. 2023-210 NP-SVP to five (5) prospective suppliers/service providers. The proof of invitation is attached,

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marked as **Annex “K”** and made as an integral part hereof;

WHEREAS, within the set deadline of 04 October 2023 at 03:00 P.M., only one (1) quotation from the **M.L. Geraldo Plants Trading** was received by the BAC Secretariat. The quotation received is hereto attached, marked as **Annex “L”**, and made as an integral part hereof;


WHEREAS, upon evaluation of the bid/quotation, the CSC-BAC found that **M.L. Geraldo Plants Trading** registered under PhilGEPS Registration No. 2023-410113, offered the single calculated and responsive bid amounting to **Five Hundred Eighty-Two Thousand Pesos (Php582,000.00)**. A copy of the Abstract of Quotation is hereto attached and marked as **Annex “M”** and made as an integral part hereof;

WHEREAS, under the procedure on NP-SVP of Annex “H” of the RIRR of R.A. No. 9184 or the Government Procurement Reform Act reads: *“the BAC shall recommend to the HoPE the award of contract in favor of the supplier or contractor with the Single or Lowest Calculated and Responsive Quotation.”*;


NOW, THEREFORE, the Bids and Awards Committee, hereby **RESOLVES** to recommend to the Commission, through Chairperson Karlo A. B. Nograles as the Head of the Procuring Entity, for consideration and approval the award of contract to **M.L. Geraldo Plants Trading** as the Single Calculated and Responsive Bidder for the *Supply, Delivery, and Planting of Various Plants for the Rehabilitation of Landscape in Front of CSC Main Building and Two (2) Areas Beside the Flag Pole* amounting to *Five Hundred Eighty-Two Thousand Pesos (PhP582,000.00)*, inclusive of all applicable taxes.


Quezon City, 10 OCT 2023


CSC-CO BIDS AND AWARDS COMMITTEE (BAC)


ARIEL G. RONQUILLO
BAC Chairperson


FERNANDO M. PORIO
BAC Vice-Chairperson


CHRISTIAN DAWN G. MOLINA
BAC Member for Legal Aspects


NOEL V. SALUMBIDES
BAC Member for Financial Aspects


HOPE T. MAGAUAY
Office Provisional Member/
End-User Representative (OFAM-BGMD)

Attested by:



PRESENTACION M. GAJES
BAC Secretariat Member

() Approved () ~~Disapproved~~



ATTY. KARLO A. B. NOGRALES
Chairperson
Head of the Procuring Entity (HoPE)